

Computer Applications

CD-ROM Multimedia

New! Web Site Design

[7 CDs] Learn to master the software applications that let you design and build your own fully functional websites—this comprehensive course has it all! ©2009. Length: 7.

Recommended: HS/PS

CD-09-055-4...\$495.00 (Member: \$470.25)



DVDs

Advanced Microsoft Word and PowerPoint

This presentation enhances students' ability to create documents and presentations, in Microsoft® Word® and PowerPoint®. ©2009. Length: 156. Recommended: HS.

Rated: ★★☆☆☆

DVD-09-125-4...\$350.00 (Member: \$332.50)

Computer Care and Set Up

In this presentation students will be guided through the process of setting up a computer and how to attach the needed hardware. ©2009. Length: 45. Recommended: HS.

Rated: ★★☆☆☆

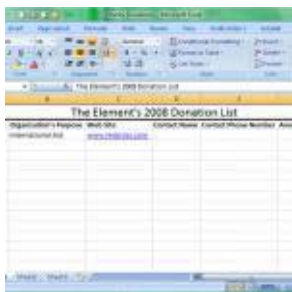
DVD-09-118-4...\$115.00 (Member: \$109.25)

Microsoft Access Basics

[DVD] This presentation provides students with an in-depth look at both Microsoft® Access® 2003 and Microsoft® Access® 2007 to ensure they will gain a thorough knowledge of the program, and learn the basic applications of this popular database tool. Additionally, the presentation combines technical knowledge with real-world scenarios in order to guarantee a total understanding of Microsoft® Access® 2003 and Microsoft® Access® 2007. ©2009.

Length: 87. Recommended: HS. Rated: ★★☆☆☆

DVD-09-119-4...\$200.00 (Member: \$190.00)



Microsoft Excel Basics

[DVD] Today, spreadsheets are used in nearly every organization in the world, regardless of size. Spreadsheets provide a company with a way to analyze data and make predictions based on their conclusions. This presentation supplies students with the knowledge needed to complete a spreadsheet application. Additionally, by using real-world scenarios, the student will gain not only an understanding of the Microsoft® Excel® program, but the use of this program in a business setting. ©2009. Length: 73.

Recommended: HS. Rated: ★★☆☆☆

DVD-09-121-4...\$250.00 (Member: \$237.50)

Microsoft PowerPoint Basics

[DVD] From the classroom to a business, the ability to successfully present information to others is an invaluable skill to possess. This presentation gives students the skills needed to create an effective presentation that will connect with their audience. While gaining these skills students will become proficient in using the Microsoft® PowerPoint® program. ©2009. Length: 97. Recommended: HS.

Rated: ★★☆☆☆

DVD-09-124-4...\$200.00 (Member: \$190.00)



DVDs (Continued)

Microsoft Publisher

[DVD] Many companies connect to their employees and the public through publications. This presentation explores the various types of publications used in the workplace, and teaches students how to effectively create a publication. Additionally, students will get an in-depth look at the Microsoft®

Publisher® program. ©2009. Length: 71. Recommended: HS. Rated: ★★☆☆☆

DVD-09-123-4...\$200.00 (Member: \$190.00)

Microsoft Windows/Internet Explorer and Outlook

The program includes an in-depth look at both Microsoft® Outlook® and Internet Explorer® as well as Microsoft® Windows XP® and Microsoft® Windows Vista®. ©2009. Length: 132.

Recommended: HS. Rated: ★★☆☆☆

DVD-09-120-4...\$200.00 (Member: \$190.00)

Microsoft Word Basics

This presentation takes students on a tour through Microsoft® Word® 2003 and Microsoft® Word® 2007 so they can gain the knowledge and skills needed to efficiently use the program. ©2009. Length: 109.

Recommended: HS.

Rated: ★★☆☆☆

DVD-09-122-4...\$250.00 (Member: \$237.50)



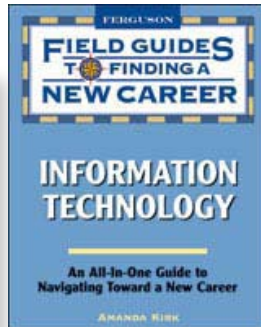
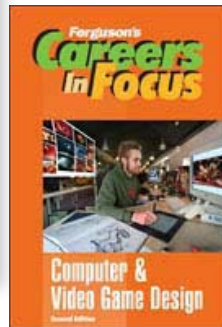
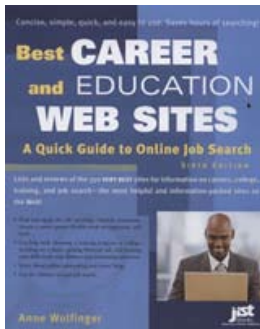
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Computer Applications

Reference Books



Revised! Best Career & Education Websites, 6th Edition

Listing and reviews of the 350 VERY BEST sites on the Internet for information on careers, college, training, and job search. The book is not a catalog of everything out there; it's a carefully considered nomination of the most helpful, crucial, and information-packed sites available on the World Wide Web. ©2009. Recommended: HS/PS/AD

RB-09-054-4...\$14.95 (Member: \$13.95)

Revised! Careers in Focus: Computer and Video Game Design: 2nd Ed.

Covers 20 careers in this fun field. ©2009. Length: 224. Recommended: HS

RB-09-121-4...\$32.95 (Member: \$31.30)

New! Ferguson Career Coach:

Managing Your Career in the Computer Industry

For students who dream of pursuing a career as a software engineer or a Web designer, Ferguson Career Coach: Managing Your Career in the Computer Industry provides tips for success in this lucrative field. With sound advice from professionals, career strategies, insider secrets, and more, readers will find the tools they need to achieve career success in any area of computers they choose. ©2009. Length: 288. Recommended: HS/PS

Hardcover: RB-09-127HC-4...\$39.95 (Member: \$37.95)

Softcover: RB-09-127SC-4...\$16.95 (Member: \$16.10)

Field Guides to Finding a New Career: Information Technology

[Hardcover] Information Technology provides readers with the tools necessary to take their career in a new direction in this growing field. Featuring invaluable tips and advice for career changers looking to navigate their way into a career in information technology, this new resource offers interviews with professionals working in the field, helpful self-assessment questions, and more. ©2009. Length: 144. Recommended: HS

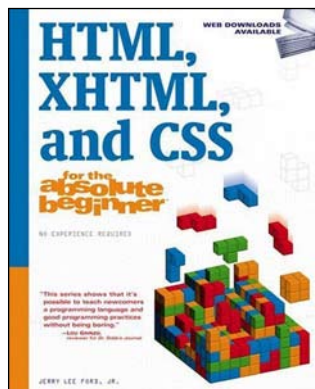
Hardcover: RB-09-141HC-4...\$39.95 (Member: \$37.95)

Softcover: RB-09-141SC-4...\$16.95 (Member: \$16.10)

HTML, XHTML, and CSS for the Absolute Beginner

This book serves as a primer for client-side web development. To make learning fun, the book uses a game-based instructional approach that provides working examples that demonstrate how HTML, XHTML and CSS can be applied to the development of web pages and sites. "HTML, XHTML, & CSS for the Absolute Beginner" is a fun and easy way for a beginner to master web development through the creation of computer games. ©2009. Length: 410. Recommended: HS/PS/AD

RB-09-146-4...\$29.99 (Member: \$28.50)



PowerPoints by CEV

These products are produced by CEV Multimedia and have not been reviewed by MBAResearch. Your satisfaction is guaranteed with ALL products purchased from MBAResearch. Additional, professionally produced PowerPoint presentations are listed with individual LAP modules.

Computer Worms and Viruses

This presentation delves into the history and origins of computer virus outbreaks. It distinguishes the difference between a virus and worm, as well as gives guidelines on how to protect a computer from being infected. The different types of viruses and worms, such as Trojan horses, are identified. Lastly, the penalties and punishments of creating and distributing computer worms and viruses are explained. ©2009. Length: 46. Recommended: HS

PPT-09-090-4...\$69.00 (Member: \$65.55)

Emerging Technologies

After viewing this presentation students will become acquainted with emerging technologies in the field of computer science. It will discuss processing power in relation to innovations in computers, and examine advances in computer hardware such as the impact of handheld computers and all of the latest features. Computer software is also changing; it is becoming more specialized and useful to businesses and individuals. Lastly, students will be introduced to the emerging technologies in computers and telecommunications. ©2009. Length: 83. Recommended: HS



PPT-09-091-4...\$59.00 (Member: \$56.05)

Operating Systems and Networking

This presentation covers different types of operating systems such as Graphic User Interface (GUI) and multi-user operating systems. Students will have the knowledge to distinguish which type of operating system will best suit their needs and the benefits each one offers. Then students will be introduced to computer networking. The presentation will discuss the different advantages that come from networking and the impact it has on businesses. ©2009. Length: 40. Recommended: HS

PPT-09-092-4...\$69.00 (Member: \$65.55)

Web Authoring Software and Languages

This presentation will explore the two methods of creating a Web page through either a Web authoring software such as Adobe Dreamweaver® or a computer language such as HTML coupled with editing tools. The different computer languages HTML, XML, PHP and ASP will be addressed at a basic level as well as different authoring tools such as CSS and JavaScript. Students will discover the advantages and disadvantages each Web authoring technique yields and determine which approach will best suit their needs. ©2009. Length: 51. Recommended: HS



PPT-09-095-4...\$69.00 (Member: \$65.55)